




Moretele Local Municipality is an equal opportunity affirmative action employer and hereby invites suitably qualified and experienced persons for appointments for the under mentioned position. 

## ADVERTISEMENT BUDGET & TREASURY OFFICE

Post	: Asset Officer
Reference Number	: 4/1/2/1/7
Task Grade	: T12
Salary	: 410 689.20 (Excluding benefits)
Conditions of Employment	: Permanent

### Minimum Requirements:

- Grade 12/Matric.
- A relevant post matric qualification, preferably a Certificate / Diploma or equivalent in Property Asset Management / Finance / Property valuation
- 2-5 years' relevant experience required
- High proficiency in Microsoft Office (Excel, Word, PowerPoint) and specialized asset/logistics systems (e.g., LOGIS, BAS, SAP).
- A valid driver's license.

### Key Performance Areas:

- Assist with the implementation of the Asset Management Operations
- Implement Operational and Maintenance requirements in terms of the Municipality's Policies and Asset Plan
- Assist with the operations of the Management of identified Council owned Property Portfolio assets
- Assist with the implementation of operational solutions and services;

- Assist with Operational Implementation of Property Department's Asset Management Plan for identified assets; and
- Assist with Operational maintenance of Annual Asset Management Plans.
- Ensure proper records of financial affairs and transactions.

**ADVERTISEMENT  
COMMUNITY DEVELOPMENT SERVICES**

<b>Post</b>	<b>: Examiner VTS/DLTC</b>
<b>Reference Number</b>	<b>: 4/1/2/1/7</b>
<b>Task Grade</b>	<b>: T11</b>
<b>Salary</b>	<b>: R 347 854.56 (Inclusive of benefits)</b>
<b>Conditions of Employment</b>	<b>: Permanent</b>

**Minimum Requirements:**

- Grade 12
- Have a examiner Driving Licence
- Diploma (Grade B)
- Have no criminal record.
- Have an applicable driving licence code 10
- Be employed by local or provincial authority or a private registered testing centre
- 1 Year as Traffic Management Unit or Registering Authority or equivalent

**Key Performance Areas:**

- Test and issue driver & licenses
- Conduct eye tests
- Test and issue of professional driving permits
- Examine and test applicants for driver & licenses
- Inspect license-testing facilities

- Report defects to a supervisor
- Monitor availability of relevant documentation
- Authorize conversion or renewal of driver & licenses
- Determine candidate & eligibility for driver & license
- Handle public queries and inquiries
- Refer issues that cannot be solved to a supervisor

## ADVERTISEMENT INFRASTRUCTURE DEVELOPMENT SERVICES

<b>Post</b>	<b>: Multi-Skilled Operator</b>
<b>Reference Number</b>	<b>: 4/1/2/1/8</b>
<b>Task Grade</b>	<b>: T6</b>
<b>Salary</b>	<b>: R 170 772.36 (Inclusive of benefits)</b>
<b>Conditions of Employment</b>	<b>: Permanent</b>

### Minimum Requirements:

- Grade 12
- Valid driver's license Code 14 with PDP
- Experience of road construction will be added advantage.
- Certificate in operating machines e.g. Roller, Grader, TLB, Tipper Tuck will be added advantage.

### Key Performance Areas:

- Operate variety of heavy machines e.g. Low bed trailer truck, roller, watercart etc.
- Assist with maintenance support by reporting defects and breakdowns of the machines.
- Able to perform more in-depth inspections on mechanical plant, (e.g. general overall quality and usability of equipment and hydraulic fluid levels).
- Take responsibility for own tools and equipment.
- Performs advanced maintenance and troubleshooting.

- Able to use all job-related equipment.
- Report faults or malfunction.
- Function with minimal supervision.
- Work with various stakeholders on road maintenance.
- Perform road maintenance on community roads.
- Work closely with other operators on performing tasks.
- Plans work according to established projects.

## ADVERTISEMENT INFRASTRUCTURE DEVELOPMENT SERVICES

<b>Post</b>	<b>: Water Tanker Driver</b>
<b>Reference Number</b>	<b>: 4/1/2/1/8</b>
<b>Task Grade</b>	<b>: T6</b>
<b>Salary</b>	<b>: R 170 772.36 (Inclusive of benefits)</b>
<b>Conditions of Employment</b>	<b>: Permanent</b>

### Minimum Requirements:

- Minimum of grade 8
- Minimum of 2 years of experience as a heavy-duty driver.
- Valid driver's license code 14 with PDP
- Knowledge of Moretele Local Municipality area will be added as an advantage.

### Key Performance Areas:

- Safely operate a water tanker truck.
- Deliver water around Moretele Local Municipality areas.
- Perform general checks ahead of a driving trip, (e.g. Tyre pressure; current, valid registration sticker; windscreen; lights and horn in working order; body work and vehicle logbook).
- Able to perform safety inspections, recognize and report mechanical problems and perform preventative maintenance.

- Adhering to traffic laws
- Report incidents and accidents timeously and compile truck condition reports and other records required by management.
- Truck drivers liaise with their phones, and it is important that they stay in touch with their supervisors while they are doing their duties.

Application forms (obtainable from the municipality's website [www.moretele.gov.za](http://www.moretele.gov.za)) should clearly indicate the position that you are applying for, accompanied by a comprehensive C.V which includes a minimum two (2) contactable references, copies of qualifications and ID may be hand delivered to: **Municipal Offices ,4065B, Mathibestad** Or sent by post to: **The Human Resource Directorate, Private Bag X367 MAKAPANSTAD 0404. All Enquiries related to this position should be directed to the Human Resources Manager at (012) 716 1319/ 1313. Contact person: Mr. Jerry Mabasa.**

**Only Shortlisted candidates will be required to submit certified copies.** Fax and e-mailed applications will not be considered. If you do not hear any response from the Municipality within 30 days from the date of closing, please consider your application as unsuccessful. Communication will be limited to shortlisted candidates only. Only shortlisted candidates will be subjected to qualification verification, previous employer background/reference check, criminal record check and/credit record check.

**Closing date: 03 July 2026**  
**Time: 16H00**