

**MORLELE LOCAL MUNICIPALITY**

Municipal Offices  
Stand No. 4065 B  
MATHIBESTAD

TEL: 012 716 1300  
FAX: 012 716 9999

Private Bag X 367  
Makapanstad  
0404



**SUPPLY CHAIN MANAGEMENT OFFICE**

*Address all Correspondence to the Municipal Manager*

**REQUEST FOR QUOTATION**

We hereby invite Service Providers for RFQ as stated below. RFQ documents with detailed specification information are obtainable at Website [WWW.MORETELE.GOV.ZA/RFQS](http://WWW.MORETELE.GOV.ZA/RFQS). RFQ documents clearly marked and initialed each page must be submitted in a tender box of Moretele Local Municipality.

**ADVERTISEMENT OF RFQS**

PROJECT NAME	RFQ NUMBER	CLOSING DATE & TIME	BRIEFING SESSIONS	
			Date & Time	Venue
LAYOUT, DESIGN AND PRINTING OF CORPORATE NEWSLETTER	RFQ 73 :MLMMM/LAYOUT/NEWSLETTER/APRIL-26	2026-04-28 @12 Pm	N/A	N/A

All bids as well as their supporting documents must be placed in a sealed envelope, marked with appropriate RFQ Number and Project name respectively to be deposited into the tender box. Service Providers should ensure that tender documents are delivered timorously to the correct address. Late submission will NOT be accepted for consideration. **NO FAX, NO EMAILED DOCUMENTS.** Evaluation criteria 80/20 with objectives goals the Document will be on website which is [www.moretele.gov.za/rfq](http://www.moretele.gov.za/rfq)

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**MR S NGWENYA (Municipal Manager)**

20/04/2026  
Date

**Enquiries: Supply Chain Management Unit: Ms Lebogang Mashao / Mrs. Modiegi Phenya / Ms. Mapula Boshomane / Frans Malaka**  
Tel: 012 716 1412 / 012 716 1413 / 012 716 1414 / 012 716 1396