



MORETELE LOCAL MUNICIPALITY

REQUESTION FOR QUOTATION FORM

RFQ 23: MLM/LED/MACHINERY-EQUIPMENT/OCT
SUPPLY AND DELIVERY OF MACHINERY EQUIPMENTS

NAME OF BIDDER: _____

CENTRAL SUPPY DATABASE REGISTRATION NO: MAAA.....

TOTAL BID PRICE (Incl. VAT)

R _____

Attachment to the document:

Annexure A – MBD 4 DECLARATION OF INTEREST

Annexure B – MBD 8 DECLARATION OF BIDDER'S PAST SUPPLY CHAIN
MANAGEMENT PRACTICES



1. BILLING QUATITIES

MORETELE LOCAL MUNICIPALITY VAT NO: 4030197299

BIDDERS NAME :

BIDDERS VAT :

SPECIFICATION: Supply & delivery of machine equipment

| ITEM | DESCRIPTION | QUANTITY | UNIT PRICE | AMOUNT |
|------|--|----------|------------|--------|
| 1. | Multi-function heat press ware MT8E 1400w heat press multitalented 380*380mm flat press all 3d shape presses | 01 | | |
| 2. | Denim 1H89 | 01 | | |
| 3. | Display box scissor 9 DB4808/9 | 01 | | |
| 4. | French curve | 05 | | |
| 5. | Gemsky S2 ind straight D drive head Gem | 01 | | |
| 6. | Gemsky overlocker Gem 7225 | 01 | | |
| 7. | Hobbycut pinking shears | 10 | | |
| 8. | Measuring tape | 10 | | |
| 9. | Metal thread cutter MTC | 10 | | |
| 10. | Muslin cotton printed | 10 | | |
| 11. | Nyton Lycra Matt FAB | 10 | | |
| 12. | Olfa Oтары Splash cutter 45mm Blad RT | 10 | | |
| 13. | Organza nail crushed 260/280cm | 10 | | |
| 14. | PB_8005 chiffon silky | 10 | | |
| 15. | Pins HAbeesaver CFP | 50 | | |
| 16. | Plastic bobbins round/dflat | 100 | | |
| 17. | Poly cotton | 10 | | |
| 18. | Printed polar zebra | 10 | | |
| 19. | Pure silk dyed | 05 | | |
| 20. | Ramie linen black | 10 | | |
| 21. | Slub milk georgette | 10 | | |
| 22. | Scissor mundail | 10 | | |
| 23. | HA05694 Seam ripper | 10 | | |



| | | | | |
|-----|---------------------------------------|----|---------------------|--|
| 24. | Sewing machine buttonhole ESS783D | 01 | | |
| 25. | Singer 14HD854 Overlocker heavy duty | 03 | | |
| 26. | Singer heavy duty 4423 sewing machine | 03 | | |
| 27. | Strech satin EMB003 | 10 | | |
| 28. | Tafetta 280 CM | 10 | | |
| 29. | Tracing wheel | 20 | | |
| 30. | Tulle with sequece EM003 | 10 | | |
| 31. | Wooden ruler stick EMB003 | 05 | | |
| 32. | Iron stream/dry non-stick black | 05 | | |
| | | | Sub-Total | |
| | | | Vat 15% | |
| | | | Total Amount | |

BIDDER SIGNATURE



2. RETURNABLE SCHEDULES, FORMS, CERTIFICATES AND DOCUMENTS REQUIRED FOR BID

EVALUATION PURPOSES:

1. Company profile
2. Certified Identity Document of Directors
3. Company Registration document
4. Certified B-BBEE Status Level Validation Certificate / Certified B-BBEE status level sworn affidavit
5. Municipal rate and taxes for Company & director not older than three months/ Lease agreement
6. All bidders must stamp their documents of municipal rates at Revenue unit, failure to do so consider your documents unsuccessful.
7. Recent updated Central supply database summary report

Evaluation criterion: 80/20

1. Price: **80**
2. Preferential points = **20**, where municipal specific goals will be as follows:
 - Women empowerment: **05**
 - Youth empowerment: **05**
 - Locality according to municipal accounts: **05**
(Moretele LM: **05**, Bojanala Platinum District: **04**, Northwest Province: **03** and outside Northwest: **01**)
 - B-BBEE: **05**

❖ B-BBEE points in terms of the Preferential Procurement Policy Framework Act Regulations will be allocated as follows:

| Item No | B-BBEE STATUS LEVEL OF CONTRIBUTOR | NUMBER OF POINTS |
|---------|------------------------------------|------------------|
| 1 | 1 | 5 |
| 2 | 2 | 4.5 |
| 3 | 3 | 4 |
| 4 | 4 | 3.5 |
| 5 | 5 | 3 |
| 6 | 6 | 2.5 |
| 7 | 7 | 2 |
| 8 | 8 | 1 |
| 9 | Non-contributor | 0 |



ANNEXURE

MBD 4

DECLARATION OF INTEREST

- 1. No bid will be accepted from persons in the service of the state¹.
- 2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
- 3 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

3.1 Full Name of bidder or his or her representative:.....

3.2 Identity Number:

3.3 Position occupied in the Company (director, trustee, hareholder²):.....

3.4 Company Registration Number:

3.5 Tax Reference Number.....

3.6 VAT Registration Number:

3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

3.8 Are you presently in the service of the state? **YES / NO**

3.8.1 If yes, furnish particulars.

.....

¹MSCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the



management of the company or business and exercises control over the company.



3.9 Have you been in the service of the state for the past twelve months?**YES / NO**

3.9.1 If yes, furnish particulars.....
.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.10.1 If yes, furnish particulars.
.....
.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars
.....
.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.12.1 If yes, furnish particulars.
.....
.....

3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.
.....
.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars:
.....
.....



4. Full details of directors / trustees / members / shareholders.

| Full Name | Identity Number | State Employee Number |
|-----------|-----------------|-----------------------|
| | | |
| | | |
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| | | |
| | | |

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder





ANNEXURE B

MBD 8

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).

- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

| Item | Question | Yes | No |
|-------|---|--|---|
| 4.1 | <p>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury's website (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.</p> | <p>Yes</p> <p><input type="checkbox"/></p> | <p>No</p> <p><input type="checkbox"/></p> |
| 4.1.1 | If so, furnish particulars: | | |
| 4.2 | <p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p>The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at</p> | <p>Yes</p> <p><input type="checkbox"/></p> | <p>No</p> <p><input type="checkbox"/></p> |
| 4.2.1 | If so, furnish particulars: | | |
| 4.3 | <p>Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?</p> | <p>Yes</p> <p><input type="checkbox"/></p> | <p>No</p> <p><input type="checkbox"/></p> |



| 4.3.1 | If so, furnish particulars: | | |
|-------|--|---------------------------------|--------------------------------|
| Item | Question | Yes | No |
| 4.4 | Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 4.4.1 | If so, furnish particulars: | | |
| 4.5 | Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 4.7.1 | If so, furnish particulars: | | |

CERTIFICATION

**I, THE UNDERSIGNED (FULL NAME)
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION
FORM TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN
AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder