



Moretele Local Municipality

IDP/Budget Process Plan

2024/2025

Revision Control
Final - August 2023

Strategic Services
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1. Introduction

The 2024 -2025 IDP/Budget Process Plan heralds a journey consistent with section 34 of the Municipal Systems Act (2000) which compels municipalities to review the annually the approved 5 year IDP. Section 34 requires a municipal council—

- a) must review its integrated development plan—
 - (i) annually in accordance with an assessment of its performance measurements in terms of section 4 i; and
 - (ii) [o the extent that changing circumstances so demand; and
- b) may amend its integrated development plan in accordance with a prescribed process.

The 2024/2025 IDP/Budget process plan serves to mobilise, guide and empower all affected stakeholders towards the approval of a final reviewed IDP by May 2024.

2. Legislative Framework

2.1 The Constitution, 1996

Section 152 (1) of the Constitution of the Republic of South Africa provides the below listed key objects of local government which municipalities are further required to strive within its financial and administrative capacity to achieve the said objects-

The objects of local government are-

- a) To provide democratic and accountable government for local communities,
- b) To ensure the provision of services to communities in a sustainable manner,
- c) To promote social and economic development,
- d) To promote a safe and healthy environment, and
- e) To encourage the involvement of communities and community organisations in the matters of local government.

2.2 The Municipal Systems Act, 2000

To achieve the above objects section 23 of the Municipal Systems Act of 2000 requires municipalities to undertake developmentally-oriented planning so as to ensure that it–

- a) Strives to achieve the objects of local government set out in section 152 of the Constitution
- b) Gives effect to its developmental duties as required by section 153 of the Constitution, and
- c) Together with other organs of state contribute to the progressive realization of the fundamental rights contained in sections 24, 25, 26, 27 and 29 of the Constitution

Further section 25 of the Municipal Systems provides that each municipal council must, within a prescribed period after the start of its elected term, adopt a single, inclusive and strategic plan for the development of the municipality which–

- a) Links, integrates and co-ordinates plans and takes into account proposals for the development of the municipality,
- b) Aligns the resources and capacity of the municipality with the implementation of the plan,
- c) Forms the policy framework and general basis on which annual budgets must be based,
- d) Complies with the provisions of chapter 5 (Municipal Systems Act), and
- e) Is compatible with national and provincial development plans and planning requirements binding on the municipality.

The Integrated Development Plan adopted by a municipal council may be amended in terms of section 34 and remains in force until an integrated development plan is adopted by the next elected council. **In terms of section 28 (1) of the Municipal System Act of 2000, each municipal council must adopt a process set out in writing to guide the planning, drafting, adoption and review of its integrated development plan.** Section 28 (2) further provides that the Municipality must through appropriate mechanisms, processes and procedures established in terms of section 4, consult the local community before adopting the process.

The plan has to include the following -

- ✚ A programme specifying the time frames for the different planning steps.
- ✚ Appropriate mechanisms, processes and procedures for consultation and participation of local communities, organs of state, traditional authorities, and other role players in the IDP drafting process.
- ✚ An indication of the organizational arrangements for the IDP process.
- ✚ Binding plans and planning requirements, i.e. policy and legislation, and
- ✚ Mechanisms and procedures for vertical and horizontal alignment.

2.3 The Municipal Finance Management Act, 2003

The Municipal Finance Management Act of 2003 requires that the Mayor of a Municipality must -

- Coordinate the process of preparing the annual budget and reviewing the municipality's integrated development plan and the budget related policies to ensure that the tabled budget and the revision of the integrated development plan and budget related policies are mutually consistent and credible.
- At least ten(10) months before the start of the budget year, table before municipal council a time schedule outlining key deadlines for-
 - I. Preparation, tabling and approval of the budget
 - II. The annual review of the IDP and Budget related policies
 - III. Tabling and adoption of any amendments of the IDP and Budget related policies
 - IV. Any consultative processes forming part of the processes referred to above.

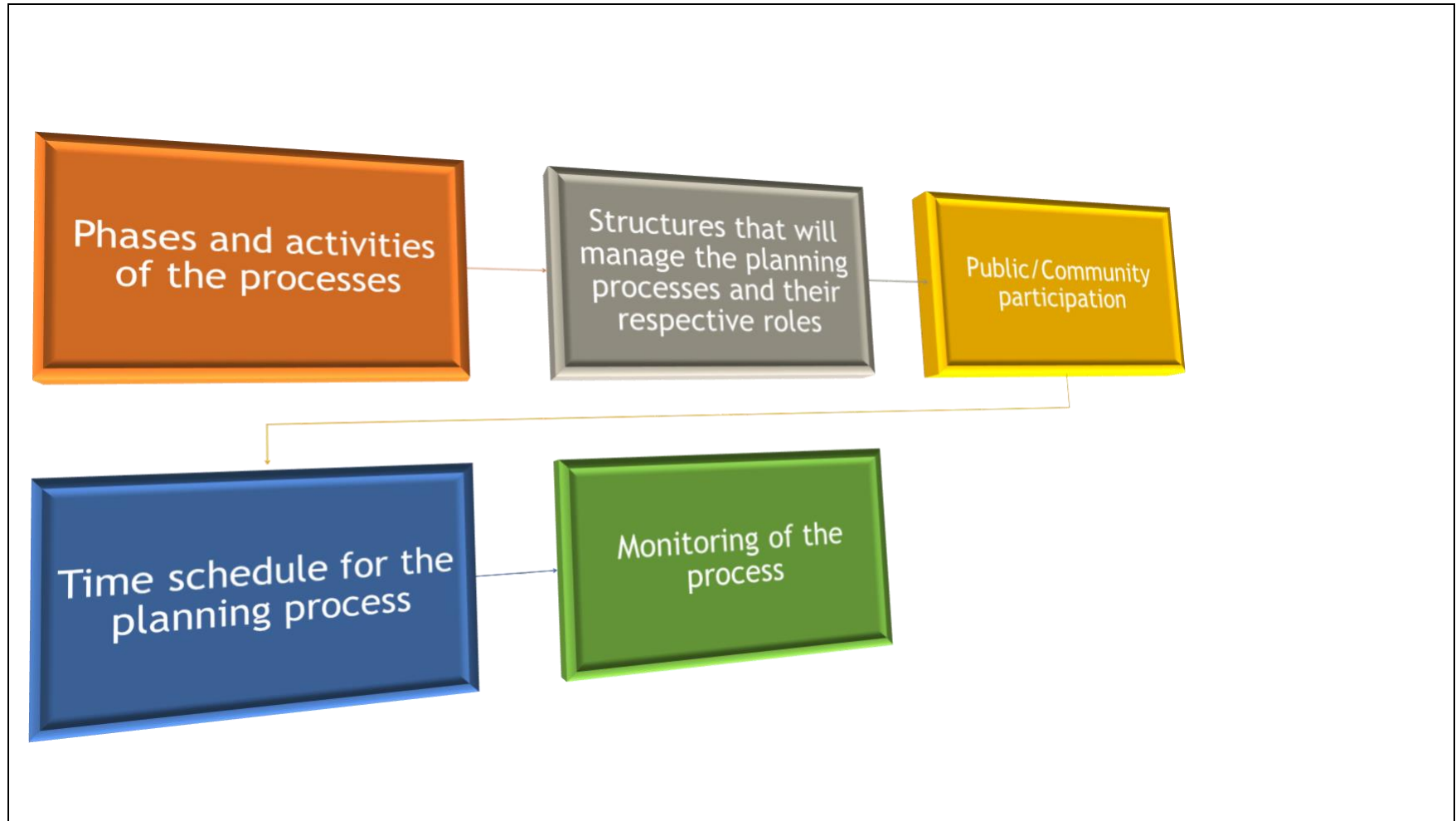
2.4 Local Government: Municipal Planning and Performance Regulations, 2001

Section 3 of the Municipal Planning and Performance Regulations (2001) provides that -

1. Only a member or committee of a municipal council may introduce a proposal for amending the municipality's integrated development plan in the council
2. Any proposal for amending a municipality's integrated development plan must be-
 - a) Accompanied by a memorandum setting out the reasons for the proposal, and
 - b) Aligned with the framework adopted in terms of section 27 of the Act

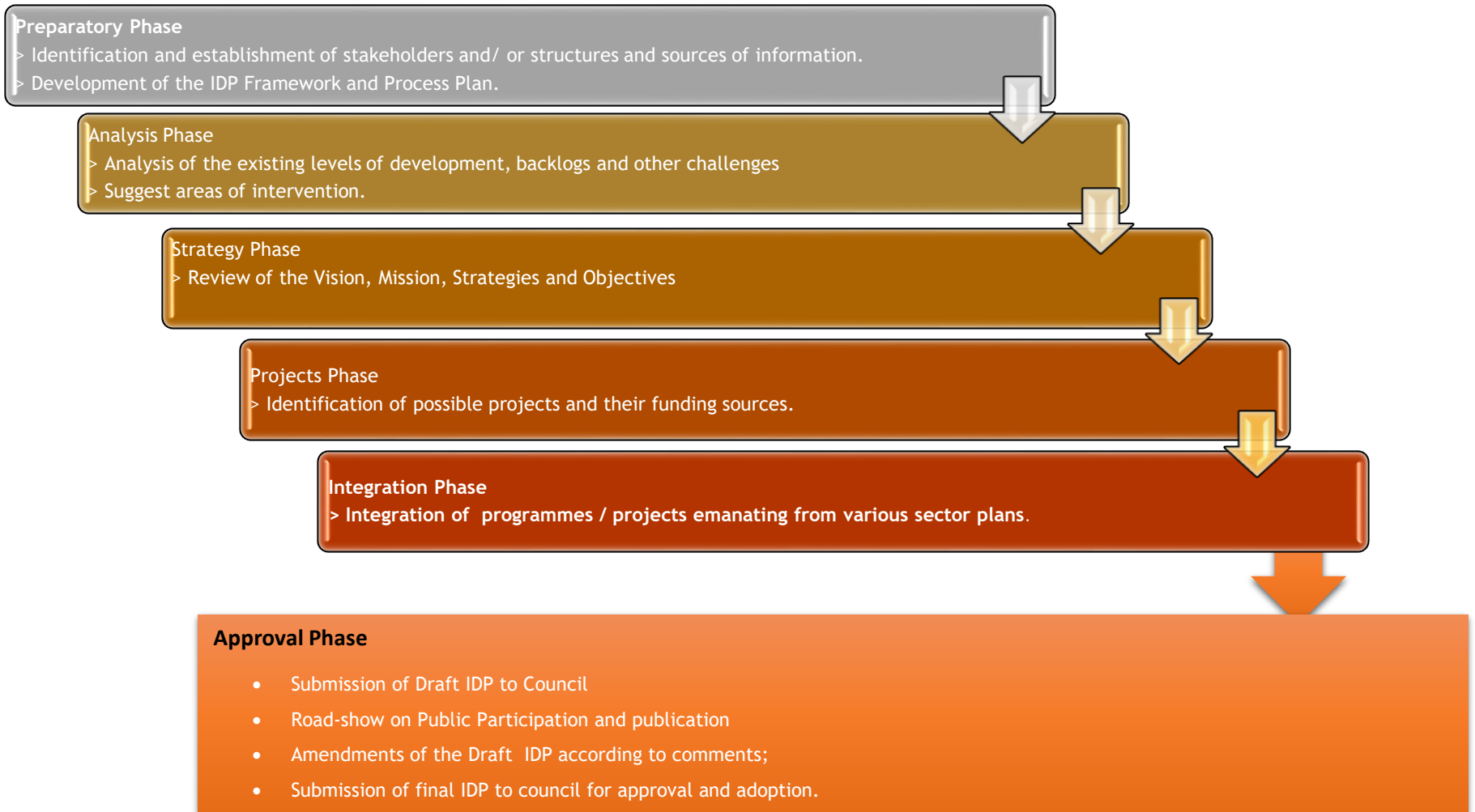
3. Contents of the IDP/Budget/ Performance Management Process Plan

Moretele Local Municipality's IDP/Budget/Performance Process Plan is outlined by the figure below -



3.1 Phases and activities of the IDP/Budget/PMS process plan

The table below shows the phases/stages of the IDP Process and Activities entailed for the review of the IDP:

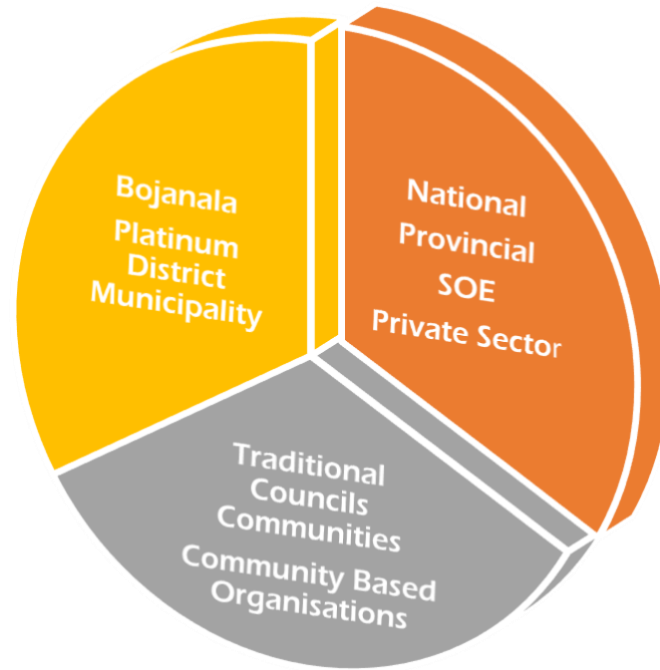


3.2 Institutional Arrangements

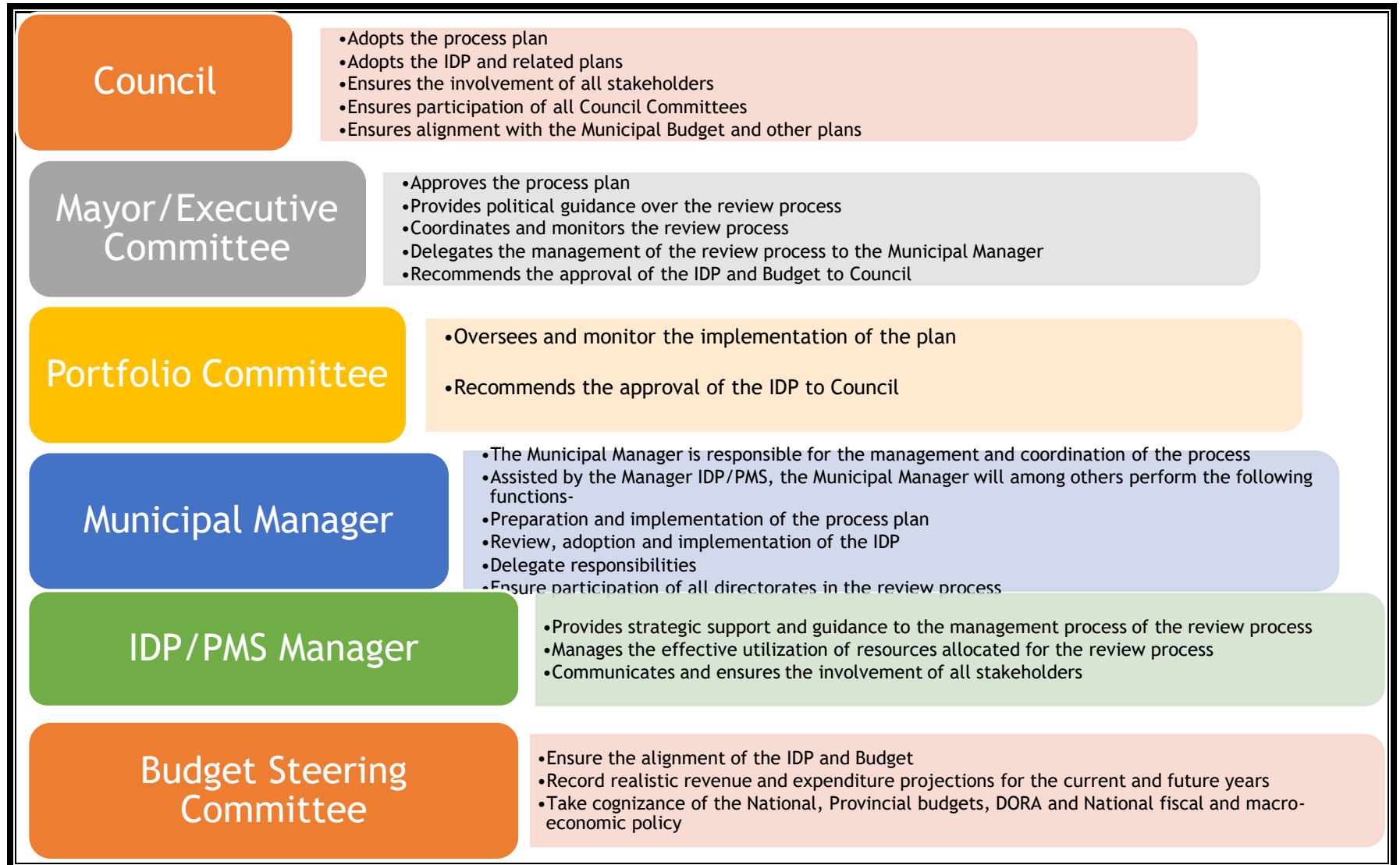
3.2.1 Internal Structures



3.2.2 External Structures



3.2.3 Distribution of Roles



IDP Steering Committee

- Ensures smooth implementation of the plan
- Provides technical information to the IDP and Budget planning process
- Makes content recommendations
- Participates in all related processes
- Monitors and evaluate progress and give feed back

Communities

- Participate in the IDP Rep Forum
- Identify priority needs
- Discuss and comment of the IDP, Budget and related plans and policies

Bojanala Platinum District Municipality

- To develop the IDP District Framework
- To provide advice and guidance to the process
- To assist with coordination and alignment
- To provide support on the implementation of the IDP

National / Provincial Departments

- Ensure alignment of plans across all spheres of government
- Inclusion of the projects in the IDP of the municipality
- Provide technical support and information
- Participate in local IDP forums

3.2.4 Specific Roles of Essential Structures

3.2.4.1 IDP Rep Forum

Reasons for the Establishment	Membership	Roles and Responsibilities	Reporting
To promote diversity and stakeholder participation and involvement	<ul style="list-style-type: none"> ○ Councillors ○ Directors or nominated Officials. ○ Representatives from formal groups such as- 	<ul style="list-style-type: none"> ○ To be representative of different formations and interested individuals. ○ To inform and advice Council on the IDP / Budget planning review process ○ Report back to respective constituencies ○ Provide planning information 	<ul style="list-style-type: none"> ✚ Council ✚ Respective constituencies
	<ul style="list-style-type: none"> ✚ NGO's ✚ Organised Business ✚ Tourism ✚ SMME's ✚ Agriculture ✚ CBO's ✚ Youth Council ✚ Faith Based Organisation ✚ Dikgosi ✚ Traditional Health Organisation 		

3.2.4.2 Project Task Teams

Reasons for the Establishment	Membership	Roles and Responsibilities	Reporting
To maximise efficiency and expertise in drafting project scope and costing	<ul style="list-style-type: none"> ○ Directors or nominated officials ○ External Expertise 	<ul style="list-style-type: none"> ○ To guide on project feasibility ○ To design and cost projects 	<ul style="list-style-type: none"> ○ IDP Steering Committee

		○ To prepare business plans	
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4. District Framework

Section 27 of the Municipal Systems Act requires each district municipality, within a prescribed period after the start of its elected term and after following a consultative process with the local municipalities within its area, must adopt a framework for integrated development planning in the area as a whole.

A framework referred to in subsection (1) binds both the district municipality and the local municipalities in the area of the district municipality, and must at least—

- Identify the plans and planning requirements binding in terms of national and provincial legislation on the district municipality and the local municipalities or on any specific municipality.
- Identify the matters to be included in the integrated development plans of the district municipality and the local municipalities that require alignment.
- Specify the principles to be applied and co-ordinate the approach to be adopted in respect of those matters.
- and determine procedures—
 - for consultation between the district municipality and the local municipalities during the process of drafting their respective integrated development plans, and
 - To effect essential amendments to the framework.

The District Framework is attached as Annexure A

5. Mechanisms and Procedures for Participation

5.1 Functions and context of public participation

Chapter 4 of the Municipal Systems Act, 2000 section 17(2) stipulates that a municipality must establish appropriate mechanisms, processes and procedures to enable the local community to participate in the affairs of the municipality. Four major functions can be aligned with the public participation process namely:

- Needs identification;
- Identification of appropriateness of proposed solutions;
- Community ownership and buy-in; and
- Empowerment.

5.2 Mechanisms for participation

The following mechanisms for participation will be utilized by the **Moretele Local Municipality**:

- **Media**
National and Local newspapers, local radio stations and the Municipal newsletter will be used to inform the community of the progress of the IDP.
- **Website**
The Municipal website will also be utilized to communicate and inform the community in accordance with section 75 of the Municipal Finance Management Act. Copies of the IDP and Budget will be placed on the website for people and service providers to download. (www.moretele.gov.za)
- **Traditional Authorities and Municipal Ward Offices**

Copies of the IDP will be distributed to traditional authorities' offices, ward offices and all libraries.

5.3 Procedures for participation

The following procedures for participation will be utilized:

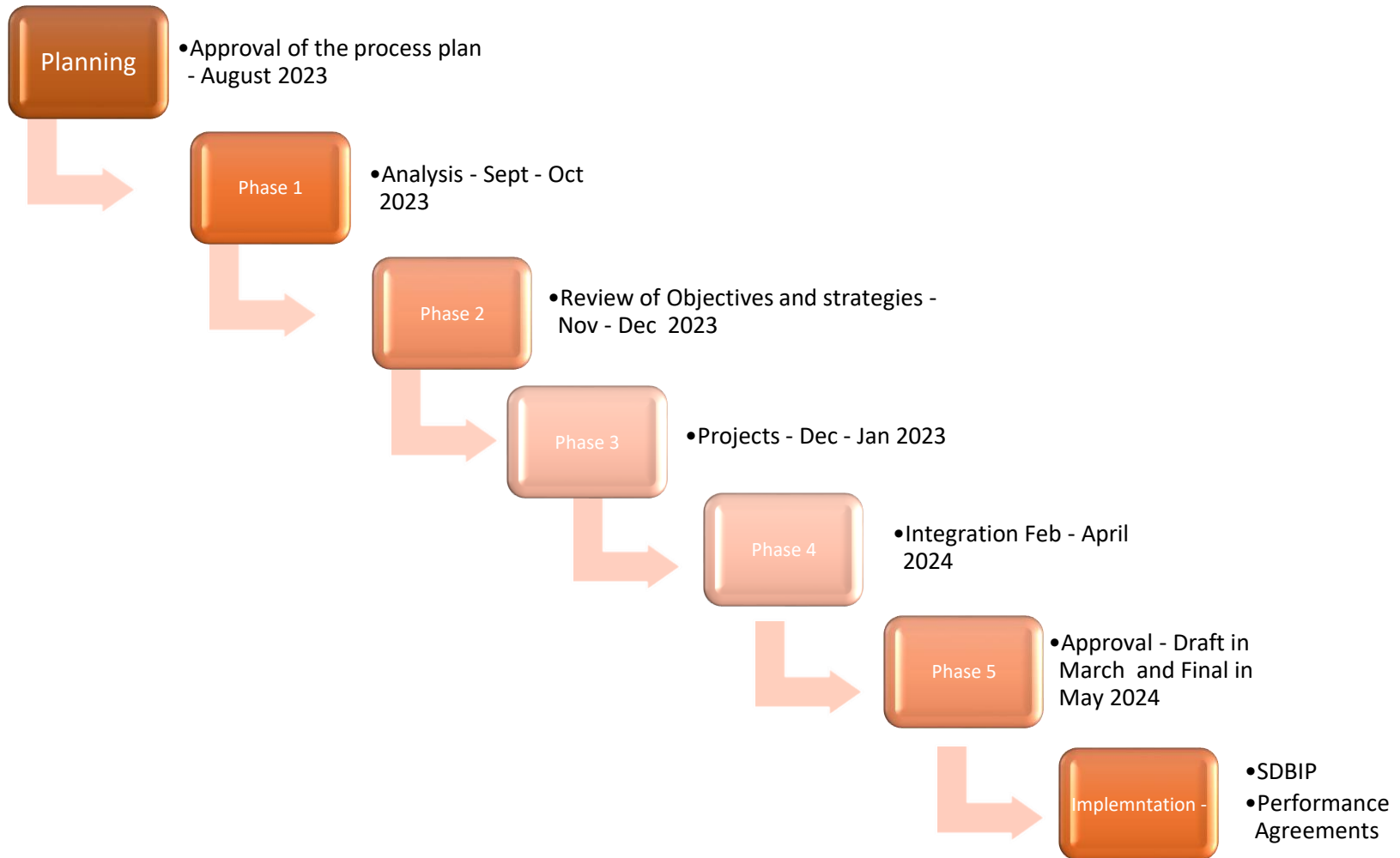
- **IDP Representative Forum (IDP Rep Forum)**
The forum consists of members representing all stakeholders in the municipality. Efforts will be made to bring additional organizations into the IDP Rep Forum and ensure their continued participation throughout the process.
- **Public Consultation Meetings**
 - ✚ For the entire review/development of the IDP/Budget/PMS, communities will be consulted during the months of **September / October** and **April** each financial year directly on soliciting the needs and presenting the draft IDP/Budget of the municipality. This will deepen the participation of the community in the entire process of the IDP/Budget/PMS cycle.
 - ✚ Inputs raised and discussed in the Draft IDP/Budget public participation Consultation will be noted by the **Office of the Speaker, IDP/PMS unit and the Budget and Treasury Office**. Community inputs and comments will be taken into consideration when compiling the Final IDP/Budget of the Municipality.

6. Key Activity Highlights

- The Mayor through the office of the Municipal Manager will be responsible for the development/review of the IDP/Budget.
- The Municipal Manager has delegated the responsibility of secretariat of the IDP to the Manager: IDP/PMS
- The Mayor shall establish and consult with the IDP/Budget steering committee and IDP/Budget Rep forum.
- The Mayor shall submit the process plan to Council.
- The Municipal Manager shall facilitate the technical /steering committee in the drafting of the IDP in all the phases.
- The Manager IDP/PMS, CFO and the Municipal Manager shall monitor planning in all phases, ensuring involvement of communities and adherence to timeframes throughout.
- The IDP steering committee shall determine the strategic objectives and priorities for service delivery in the municipality in consultation with stakeholders.
- The Mayor shall submit the IDP/Budget/SDBIP to Council.

7. Schedule of Key Activities

7.1 Summarized Key Deliverables



7.2 BUDGET AND IDP SCHEDULE OF KEY DEAD LINE 2023/24 FINANCIAL YEAR

Colour Coding

IDP	Budget	Abbreviations A O = Accounting Officer	All mandatory dates will take precedence in an instance where an earlier municipal deadlines are not set / defined.
PMS			

Quarter One - 2023

JULY 2023							
	Description / Requirement	Legislative Reference	IDP	Budget	PMS	Responsible	Municipal Deadlines
1	CURRENT YEAR - Commence implementation of new budget	MFMA Guidance				AO	
1	NEXT THREE-YEAR BUDGET - Commence planning for the next three year budget, reviews of IDP and budget policies and consultation in accordance with budget process co-ordination role - review previous year's budget evaluation checklist, council delegation and budget time schedule of key deadlines	MFMA 21(1) MFMA Guidance				Mayor	31 July 2023
12	NEXT THREE-YEAR BUDGET: Establish departmental budget committees to include portfolio councillors and officials and delegate tasks in accordance with delegations policies	MFMA 66 MFMA Guidance				AO	31 July 2023

AUGUST 2023							
	Description / Requirement	Legislative Reference	IDP	Budget	PMS	Responsible	Municipal Deadline
31	NEXT THREE BUDGET - Table to council budget and IDP time schedule key of deadlines (include timing for development of policies and process of consultation)	MFMA 21(1)(b) & 53 (1)(b)				Mayor	31 st August 2023
31	NEXT THREE-YEAR BUDGET - Establish appropriate committees and consultation forums and plan programme of internal and public meetings, to update community needs analysis and obtain feedback on past year's performance	MFMA Guidance				Mayor	31 st August 2023
31	NEXT THREE-YEAR BUDGET - advertise budget and IDP time schedule in terms of budget consultation policy	MFMA Guidance				AO	31 st August 2023
31	NEXT THREE-YEAR BUDGET - Commence process of review of IDP and service delivery mechanisms to gauge impact of new existing service delivery agreements and long-term contracts on budget where appropriate	MSA 34(a) & 77 (f) MFMA Guidance				Mayor	31 st August 2023
31	AFS/AR - PREVIOUS YEAR'S FINANCIAL STATEMENTS - In the case of a municipality with a municipal entity, submit annual financial statements and annual performance report of the municipality and its entities to the Auditor General for auditing	MFMA 126(2)				AO	31 st August 2023

SEPTEMBER 2023							
Description / Requirement		Legislative Reference	IDP	Budget	PMS	Responsible	Municipal Deadline
	IDP Representative Forum Meeting	Section 15 of the Municipal Planning and Performance regulations				Mayor	7 th Oct 2023
	IDP Stakeholder Capacity Building	Section 15 of the Municipal Planning and Performance regulations					14 th oct 2023
	IDP Stakeholder / Community Meetings (Ward-Based Planning)	Section 15 of the Municipal Planning and Performance regulations				Mayor	22 nd - 22 Oct 2023
30	NEXT THREE-YEAR BUDGET - Conclude initial consultation and review, establish direction and policy, confirm priorities, identify other financial and non-financial budget parameters including government allocations to determine revenue envelope, and financial outlook to identify need to review fiscal strategies	MFMA Guidance				AO	30 th September 2023
	Through the IDP review process determines strategic objectives for service delivery and development for the next three-year budgets including review of provincial and National government sector and strategic plans	Section 52 MFMA				AO	30 th September 2023

Quarter Two - 2023

October 2021							
Description / Requirement		Legislative Reference	IDP	Budget	PMS	Responsible	Municipal Deadline
1	NEXT THREE YEAR BUDGET - Commence preparation of departmental operational plans and service delivery and budget implementation plan aligned to strategic priorities in IDP and inputs from other stakeholders including government and bulk services providers (and NER)	MFMA Guidance				AO	30 th October 2023
10	IDP Consultations finalised	SCM Reg 6(3) &(4)				Mayor	22 October 2023
10	NEXT THREE YEAR BUDGET- Conclude first budget draft & policies for initial council discussion	MAFMA Guidance				AO	22 October 2023
12	Need analysis Report Finalised (Final Ward Based Plans)	MFMA Guidance				AO	22 October 2023
30	PREVIOUS YEAR - Submit quarterly (section 52) report for period ending 30 September on implementation of the budget and financial state affairs of the municipality to council	MFMA 52(d)				Mayor	30 Sept 2023

November 2023							
Description / Requirement		Legislative Reference	IDP	Budget	PMS	Responsible	Municipal Deadline
1	NEXT THREE-YEAR BUDGET - Commence community and stakeholder consultation process, review inputs, financial models, assess impacts on tariffs and charges and consider funding decisions incl. borrowing. Adjust estimates based on plans and resources. Further council and management discussion and debate.	MFMA Guidance				AO	30 th November 2023
30							

December 2023							
Description / Requirement		Legislative Reference	IDP	Budget	PMS	Responsible	Municipal Deadline
1	NEXT THREE YEAR BUDGET - Finalise inputs from bulk resource providers (and NER) & agree on proposed price increase	MFMA Guidance				AO	31 st December 2023
1	NEXT THREE YEAR BUDGET - Review whether all bulk resource providers have lodged a request with National Treasury & SALGA seeking comments on proposed price increase of bulk resources	MFMA Guidance				AO	31 st December 2023
	Preliminary Draft IDP (Inclusive of the Needs Analysis Report and Reviewed Objectives and Indicators)					AO	31 st December 2023
	Finalise Tariffs (Rates and service charges) policies for the next financial year					AO	31 December 2023

Quarter Three - 2024

January 2024							
Description / Requirement		Legislative Reference	IDP	Budget	PMS	Responsible	Municipal Deadline
10	NEXT THREE YEAR BUDGET - Ensure any written comments made to bulk resource providers by the municipality on the proposed increase of bulk resources are included in any submission made by the bulk resource providers to the required organ of state	MFMA Guidance				AO	31 st December 2023
12	Strategic Planning Lekgotla					Mayor	19-21 January 2024
12	NEXT THREE YEAR BUDGET- Note the President” state of the Nation Address” for further budget priorities	MFMA Guidance				AO	19-21 January 2024
12	NEXT THREE YEAR BUDGET: Review whether comments from National Treasury and SALGA have been received on proposed price increase of bulk resources	MFMA 66 MFMA Guidance				AO	31 January 2024
15	NEXT THREE-YEAR BUDGET: Finalised detailed operating and capital budgets in the formats incorporating National & Provincial budget allocations, integrates & align to IDP documentation & draft service delivery & budget implementation plan, finalise budget policies including tariff policy	MFMA Guidance				AO	31 January 2024
	NEXT THREE YEAR BUDGET: Report to Council on status of next three year budget, previous year’s annual report(including annual financial statement, audit report) & summarise overall findings of previous year’s annual performance report-reinforce upcoming process for budget approval and oversight	MFMA Guidance				Mayor / AO	31 January 2024
	Participate on Midyear visits undertaken by provincial treasury	MFMA Guidance				Mayor	28 February 2024

February 2024							
Description / Requirement		Legislative Reference	IDP	Budget	PMS	Responsible	Municipal Deadline
1	NEXT THREE-YEAR BUDGET - Note National budget for provincial and national allocations to municipalities for incorporation into budget	MFMA Guidance				AO	28 February 2024

March 2024							
Description / Requirement		Legislative Reference	IDP	Budget	PMS	Responsible	Municipal Deadline
3	NEXT THREE-YEAR BUDGET - Receive notification of any transfers that will be made to the municipality from other municipalities in each of the next three financial years	MFMA 37(2)				AO	16 March 2024
	Strategic Lekgotla (2024/25 draft budget)					AO	07 March 2024
3	NEXT THREE-YEAR BUDGET - Receive notification of any transfers that will be made to the municipality from other municipalities in each of the next three financial years	MFMA 37(2)				AO	16 March 2024
	NEXT THREE-YEAR BUDGET - Incorporate transfers to made to or received from other municipalities	MFMA 37(2) MFMA Guidance				AO	23 March 2024
	NEXT THREE-YEAR BUDGET - Incorporate changes in price for bulk resources and finalise tariff proposals for all charges	MFMA 42 MFMA Guidance					23 March 2024
12	NEXT THREE-YEAR BUDGET: Print and distribute all budget documentation prior to the meeting which budget is tabled	MFMA Guidance				AO	24 March 2022
31	NEXT THREE YEAR BUDGET - Table in council the annual budget, IDP , Draft SDBIP and PMS policy and all supporting documents	MFMA 16(2), 17 & 87(3)				AO	31 st March 2024
31	NEXT THREE-YEAR BUDGET - Make public the tabled annual budget and accompanying budget documentation, invite the community to submit representations and submit to the provincial treasury, National Treasury and other affected organs of state	MFMA 22				AO	31 March 2024

Quarter Four - 2024

April 2024							
Description / Requirement		Legislative Reference	IDP	Budget	PMS	Responsible	Municipal Deadline
1	Compile schedule for public participation as legally required and implement a process whereby inputs received are recorded and reported	MFMA S 21 (b)(v) MFMA S 23				AO	06 April 2024
	NEXT THREE YEAR BUDGET - Commence process of consultation on tabled budget and IDP, publicise & conduct public hearings and meetings with wards, provincial treasury, national treasury and other organs of the state making a budget submission. Publish ward based information for ward councillors.	MFMA 23 MFMA Guidance				AO	30 April 2024
	NEXT THREE YEAR BUDGET - Confirm provincial and national budget allocations	MFMA Guidance				AO	30 April 2024
	NEXT THREE YEAR BUDGET - Review provincial and national legislation including Dora to establish potentially new reporting requirements including annual, monthly and quarterly grant and performance reports for specific new allocations and programmes - note 10 working days after end of month report deadlines	New & amended legislation				AO	30 April 2024
	Preparation of the Annual budgets benchmarking visits undertaken by provincial treasury	MFMA S 72				AO	30 April 2024
	Rep Forum meeting to present the Draft IDP, Budget, PMS and SDBIP	21 Day Notice				Mayor	6 May 2024
	Public Consultation on the draft IDP, Budget, PMS and SDBIP					Speaker	13 - 6 May 2024
	NEXT THREE YEAR BUDGET- Conclude process of consultation on tabled budget and IDP with community and other stakeholders and assist mayor to revise budget following feedback, taking into account the results of the third quarterly (section 52) report.	MFMA 68 MFMA Guidance				AO	15 May 2024
	NEXT THREE YEAR BUDGET- Consider the views of the community & other stakeholders MFMA 23(1)					Council	19 May 2024
	NEXT THREE YEAR BUDGET: Respond to submissions received and if necessary revise the budget and IDP and Table amendments for council consideration	MFMA 23(2)				Mayor	19 May 2024

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May 2024							
Description / Requirement		Legislative Reference	IDP	Budget	PMS	Responsible	Municipal Deadline
1	NEXT THREE-YEAR BUDGET - Assist the mayor in preparing the final budget documentation for final approval by council, review any other comments from national or provincial government or organ of state	MFMA 68 MFMA Guidance				AO	23 May 2024
5	Final Week of Draft IDP /Budget Consultations	21 Day Notice				AO	6 May 2024
	NEXT THREE YEAR BUDGET - Print and distribute all budget documentation including the draft IDP and SDBIP documentation prior to meeting at which budget is to be approved	MFMA Guidance				AO	23 May 2024
12	NEXT THREE YEAR BUDGET - Consider the approval of the annual budget, IDP, SDBIP and PMS Policy	MFMA 24(1)				AO	31 May 2024

June 2024							
Description / Requirement		Legislative Reference	IDP	Budget	PMS	Responsible	Municipal Deadline
	IDP Rep Forum Meeting to present the final IDP,Budget and PMS policy	Section 15 of the Municipal Planning and Performance regulations				Mayor	7 June 2024
	NEXT THREE YEAR BUDGET:Submit draft service delivery and implementation plan to the mayor within 14 days after approval of the budget	MFMA 69(3)(b)				AO	14 June 2024
	NEXT THREE YEAR BUDGET - Submit draft service delivery and implementation plan to the mayor within 14 days approval of the budget	MFMA 69(3)(b)				AO	14 June 2024
	NEXT THREE YEAR BUDGET -Approve the Service delivery & Budget implementation plan	MFMA 69(3)(b)				AO	
	NEXT THREE YEAR BUDGET - Approve the service delivery & budget implementation plan	MFMA 53(1)(c)(ii)				Mayor	30 June 2024
	NEXT THREE YEAR BUDGET: Submit the approved budget to the provincial treasury and national treasury	MFMA 24(3)				Mayor	10 June 2024

8. Binding Plans and Legislations

The following legislations and policies will give guidance to the process of review in terms compliance, planning and alignment.

- The Constitution of the Republic of South Africa (1996)
- Spatial Planning and land-use Management Act, 2014
- Water Services Act
- White Paper on Local Government
- Local Government Municipal System Act (Act 32 of 2000)
- Local Government Municipal Structures Act (Act 117 of 1998) and its amendments
- Municipal Financial Management Act (Act 56 of 2003)
- Municipal Property Rates Act
- Housing Act (107 of 1997)
- National Environmental Management Act
- National Heritage Resources Act
- National Houses of Traditional Leaders Amendment Act
- Intergovernmental Relations Framework Act
- Disaster Management Act
- Public Finance Management Act
- ABET Act
- Skills Development Act
- National Sports and Recreation Act
- Rental Housing Act
- National Water Act
- Preferential Procurement Policy Framework Act
- Skills Development Levies Act
- Public Service Amendment Act
- Employment Equity Act
- Environmental Conservation Act

9. Mechanisms and Procedures for Alignment

Alignment happens at two levels, horizontal and vertical. The two levels influence each other. All levels of alignment should find an aligned expression in the final document of the Municipality.

9.1 IDP, Budget and PMS Alignment

In terms of the Municipal Systems Act, municipalities are required to prepare organisational performance management system that must be linked to the IDP. The IDP, Performance Management Systems (PMS) and Budget are all components of one overall development planning and management system. The IDP sets out what the municipality aims to accomplish, how it will do this. The PMS enables the municipality to check to what extent it is achieving its aims. The budget provides the resources that the municipality will use to achieve its aims.

9.2 Alignment with other Municipalities

Horizontal alignments are between the District and Local Municipalities which involves ensuring that their planning activities and processes are coordinated and addressed jointly different review stages will be informed and guided by priority issues, strategies and projects and programmes of other municipalities adjacent to Moretele Local and those that are within the Bojanala Platinum District Municipality. Further the District IGR Structures will be used to ensure horizontal alignment.

9.3 Alignment with other Spheres of Government

Vertical alignment is between local government and other spheres of government as well as parastatals or service providers which also ensures that the IDP is in line with national and provincial policies and strategies to even influence resource allocation of departmental budgets for local development and further to empower the municipality to contribute to National and Provincial goals and targets.

9.4 Managing the Alignment Process

For both alignment types, horizontal and vertical, the main responsibility lies with the District Municipality. The role of the IDP Manager at the District level is of utmost importance. IDP unit and external facilitators could be used to support the alignment process. However, the provincial department of local government and office of the Premier play an important role as co-coordinator to ensure alignment above District level and between districts and departments within the Province.

9.5 Risk Management

The review process will be undertaken within the risk management framework of the municipality in terms of strategic risks and operational risks. Risk management strategies fall within the categories of risk avoidance, reduction, sharing and acceptance. Avoidance responses take action to remove the activities that give rise to the risks. Reduction responses reduce the risk likelihood, impact, or both. Sharing responses reduce risk likelihood or impact by transferring or otherwise sharing a portion of the risk. Acceptance responses take no action to affect likelihood or impact because it is such a minimal risk, or the cost to implement the risk is too high relative to the cost of the risk.



10. Monitoring

The District Mayor's IGR Forum will monitor and ensure the implementation of the District IDP Framework and Moretele Local Municipality will monitor and ensure the implementation of local process plans. The Department of Local Government and Traditional affairs (Northwest) and Office of the Premier (Bokone Bophirima) will ensure support on the co-ordination and alignment of provincial and national departments.

The IDP and Planning Portfolio Committee and the Executive Committee are expected provide oversight function over the process. The Municipal Manager will be responsible for daily management and monitoring of the process to ensure a qualitative process that is delivered in terms of the timelines included herein.

11. Project Identification

Project phase will be informed and guided by the following -

- 2023//2024 IDP implementation
- Community needs analysis Meetings
- IDP Steering Committee
- Strategy and policy documents (Local, District, Provincial and national), and
- Inputs from various sectors and agencies

12. Adoption of the Process Plan, the IDP and the Budget

The plan allows for stakeholder participation but reserves the right to adopt the final process and product to the Municipal Council as constituted.

13. Cost Estimates

The IDP planning process will be largely managed internally with provision to enlist external support where a need arises or in other planning stages.

