

MORETELE LOCAL MUNICIPALITY



APPLICATION FORM FOR EMPLOYMENT

DIRECTIONS

1. Use a black pen
2. Complete form in your own hand writing.
3. All sections must be answered in full.
4. Mark the appropriate block with X.
5. CV and supporting documents must be submitted with the application form.

A. DETAILS OF THE ADVERTISED POST (as advertised in the advert)

Advertised post applying for.	
Department/Unit	
Reference No.	
Notice service period.	

B. PERSONAL DETAILS

Surname				
First Names				
ID/Passport Number				
Race	African	Coloured	Indian	White
Gender	Female		Male	
Do you have a disability?	Yes		No	
If yes, elaborate				
Are you a South-African citizen?	Yes		No	
If no, what is your Nationality?				
Work Permit Number (If any)				
Do you hold a professional membership with any professional body? If yes, provide information below			Yes	No
Professional Body:	Membership No:	Expiry Date:		

C. CONTACT DETAILS

Preferred Language of Correspondence			
Telephone Number during office hours			
Preferred method of correspondence (mark with X)	Telephonically	Post	Email
Correspondence contact details (in terms of above)			

D. QUALIFICATIONS (Additional Information may be provided on your CV)			
Name of school/Technical college	Highest Qualification obtained	Year Obtained	
Name of the Institution	Qualifications	NQF Level	Year Obtained

E. Work Experience (Additional Information may be provided on your CV)				
Institution	Position	From	To	Reason for Leaving
If you were previously employed in Local Government, indicate whether any conditions exists that prevents your re-employment.				
If yes, Provide the name of the previous employing municipality				

F. DISCIPLINARY RECORD		
Have you been dismissed for misconduct on or after 5 July 2011?	YES	NO
If yes, Name of Municipality/Institution		
Date of resignation/Disciplinary case finalized.		
Award/Sanction		
Did you resign from your job on or after 5 July 2011 pending finalization of the disciplinary proceedings? If yes, provide details on a separate sheet.	YES	NO

G. CRIMINAL RECORD		
Were you convicted of a criminal offence involving financial misconduct, fraud or corruption on or after 5 July 2011? If yes, provide details on a separate sheet.	YES	NO
If yes, type of criminal act		
Date criminal case finalized		
Outcome/Judgment		

H. REFERENCES				
Name of Reference	Relationship	Tel (Office Hours)	Cell phone Number	E-Mail

I. DECLARATION	
<p>I hereby declare that the information in this application and any attachments in support thereof is to the best of my knowledge true and correct. I understand that any misinterpretation or failure to disclose any information may lead to my disqualification or termination of my employment contract, if appointed.</p>	
SIGNATURE:	DATE: